

WIRRAL PLACE BASED PARTNERSHIP BOARD27th July 2023

REPORT TITLE:	WIRRAL PLACE BASED PARTNERSHIP BOARD TERMS OF REFERENCE REVIEW AND GOVERNANCE MANUAL
REPORT OF:	PLACE DIRECTOR. NHS CHESHIRE AND MERSEYSIDE

REPORT SUMMARY

Under the leadership of the Place Director, the Place Governance Group including senior governance representation from provider organisations, has completed a review of current governance arrangements at Wirral Place including a refresh of the Terms of Reference of the Wirral Place Based Partnership Board (WPBPB) and the creation of a Governance Manual for future use by all established fora.

This report summarises the action taken to date, a proposed future governance workplan and includes the draft Wirral Place Governance Manual for approval.

RECOMMENDATION/S

It is recommended that the Wirral Place Based Partnership Board (WPBPB) approves the Wirral Place Governance Manual attached to the report and notes the further workplan to ensure arrangements are fit for purpose including a refresh and review of the Terms of Reference for the sub-groups supporting and reporting to the WPBPB.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 As agreed at previous meetings of the WPBPB, the Place Governance Group was established to conduct a review of the Terms of Reference (TOR) of the WPBPB and to consider the operation of all governance arrangements at Place to ensure clarity, and consistency in approach and to establish appropriate information and assurance flows.

2.0 SUMMARY OF ACTIONS

2.1 Terms of Reference

Reflecting the prospect of future delegations to Wirral from NHS Cheshire & Merseyside, the Terms of Reference have been reviewed and refreshed as attached. This includes details as to the operation of the WPBPB and future arrangements for chairing and agenda management.

2.2 Board documentation and reporting

A governance manual has been developed to confirm future accountability and reporting requirements along with the production of governance templates to ensure consistency across all fora.

2.3 Terms of Reference - Sub-groups

The members of the Place Governance Group have determined a governance workplan which includes a review and cross-reference of all sub-group Terms of Reference to ensure consistency where appropriate and clarity of purpose and accountability.

- 2.4 Updated drafts of the ToRs will be presented back to the WPBPB for approval in due course.

3.0 BACKGROUND INFORMATION

- 3.1 NHS Cheshire and Merseyside is working with each of the nine Places in the Cheshire and Merseyside Integrated Care System (ICS) to establish robust governance and assurance mechanisms through strong partnership arrangements.

- 3.2 The Wirral Place Based Partnership Board (WPBPB) is the forum where NHS Cheshire and Merseyside will conduct business pertaining to the Borough transparently in the public domain and in collaboration with system partners. These arrangements will also support further delegation of decision making and resources to each borough.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from this report.

5.0 LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from this report.

6.0 RESOURCE IMPLICATIONS: STAFFING, ICT AND ASSETS

6.1 Wirral Council are supporting the Wirral Place Based Partnership Board and, when required, the Joint Strategic Commissioning Board Sub-Committee. NHS Cheshire and Merseyside will support the remaining governance and assurance infrastructure.

7.0 RELEVANT RISKS

7.1 NHS Cheshire and Merseyside are developing a risk management and assurance framework, which will include Place.

8.0 ENGAGEMENT/CONSULTATION

8.1 Engagement with system partners has taken place in the development of the Terms of Reference.

9.0 EQUALITY IMPLICATIONS

9.1 Wirral Council and NHS Cheshire and Merseyside have a legal requirement to make sure their policies, and the way they carry out their work, do not discriminate against anyone. The business of these groups will be conducted with an awareness of the general duty requirements and place equality considerations. No Equality Impact Assessment is required for this report.

10.0 ENVIRONMENT AND CLIMATE IMPLICATIONS

10.1 Wirral Council and NHS Cheshire and Merseyside are committed to carrying out their work in an environmentally responsible manner, these principles will be followed by these groups.

11.0 COMMUNITY WEALTH IMPLICATIONS

11.1 Community Wealth Building in Wirral focusses on partnerships and collaboration. These partnerships are led by Wirral Council with external partners and stakeholders, including residents. NHS Cheshire and Merseyside will support the Council in community wealth building by ensuring health and care organisations in the borough have a focus on reducing health inequalities and contribute to the development of a resilient and inclusive economy for Wirral. The groups referred to in this report will take account of this in their work.

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APPENDICES

Appendix 1 Wirral Place Governance Manual

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Place Based Partnership Board	13/09/22
Place Based Partnership Board	08/12/22