

**CHILDREN, YOUNG PEOPLE AND EDUCATION COMMITTEE  
WORK PROGRAMME 2023/24**

**KEY DECISIONS BETWEEN AUGUST AND NOVEMBER 2023**

<b>Item</b>	<b>Brief Description</b>	<b>Committee Meeting</b>	<b>Lead Departmental Officer</b>
Annual Adoption Report	Annual review of the Adoption Service for the period of 31 March 2022 – 1 April 2023	October 2023	Kerry Mehta
Fostering Annual Report	Annual review of the Fostering Service for the period of 31 March 2022 – 1 April 2023	October 2023	Kerry Mehta
Annual Sufficiency Strategy	Updating on statutory requirement to have a sufficiency report.	November 2023	Simone White
Care Sufficiency Strategy - key decision	Update of legal requirement for LA to have sufficient places for its looked after children.	November 2023	Simone White
Consultation on Age Range Change at Heswall Primary School.	To consult on the proposal to change the age range at Heswall Primary school.	November 2023	James Backhouse

**ADDITIONAL AGENDA ITEMS – WAITING TO BE SCHEDULED**

<b>Item</b>	<b>Approximate timescale</b>	<b>Lead Departmental Officer</b>
HAF provision (Edsential)	November 2023	James Backhouse
Attendance Report	March 2024	Catherine Kerr / Damian Stormont
Electively Home Educated Children	March 2024	Catherine Kerr / Damian Stormont
Alternative Provision	September 2024	James Backhouse / Chris Lowcock
Virtual School Report	September 2024	Trich Lewis
Early Years quality	TBC	James Backhouse

assurance and sufficiency		
Breaking the Cycle Report 3	January 2024	Elizabeth Hartley
Tendering of Permanently Excluded Provision on Wirral	TBC	James Backhouse

### STANDING ITEMS AND MONITORING REPORTS

Item	Reporting Frequency	Lead Departmental Officer
Performance and Financial Monitoring Report	Quarterly June September December March	Tricia Thomas
Budget Update	Quarterly June September November February/March	Nicholas Ajaegbu
Annual Review of Ofsted inspections in Wirral Schools	Every June	James Backhouse
Reappointment of School Appeals Panel Members	Every June	
Children's Committee Work Programme Update	Each Meeting	Committee Team
Summary of Standards	January 2024	James Backhouse
Safeguarding Partnership Annual Report	Every Jan	David Robbins
Safeguarding Fostering and Adoption	Every October	
Lifelong Learning Annual Performance report	Every Sept	Paul Smith
Admission Arrangements	Every Jan	Sally Gibbs

### WORK PROGRAMME ACTIVITIES OUTSIDE COMMITTEE

Item	Format	Timescale	Lead Officer	Progress
<b>Working Groups/ Sub Committees</b>				

Corporate Parenting Panel	Committee	Ongoing	Eifion Burke	
Working Group: Food and Activities during school holidays	Working group	Report back in December	Mark Camborne	
Workshop – Statutory Duties (School Budget)	Workshop	TBC	Simone White	
Child Poverty Strategy	Workshop	January 2024	Simone White	
School Budget Update – inc traded services & Designated School’s Grant	Workshop	TBC	Simone White	
Budget Monitoring Panel	Monthly meeting	TBC	Nicholas Ajaegby	
LADO	Workshop/ presentation	TBC	Kerry Mehta	
Capital Programme – to be integrated within budget workshop				
<b>Task and Finish Reviews</b>				
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<b>Spotlight Sessions and Workshops</b>				
All Age Disability Service	Workshop	TBC	Simone White	
EHCP Process	Workshop	TBC	Elizabeth Hartley / James Backhouse	
Edsential Workshop	Workshop	TBC	Simone White	